





JA Inspire Workbook

Prep for Pathways2Possibilities Career Expo

# Welcome!

Welcome to the JA Inspire Workbook! You're about to explore options for your future. You will learn more about yourself and what you might want to choose for a career. Then you'll attend a Career expo to explore businesses in your community. One of them might have a job that's just right for you in the future! After the Career expo, you'll think about what you've learned and your next steps for high school and beyond.

## You are here to learn:

- why career planning is important, even for middle school students.
- why it's important for you to understand your own values, skills, and interests when you explore career choices.
- about the 16 career clusters that organize careers and jobs.
- which career clusters might be the best fit for you at this point in your life.
- how to make a personal plan for the Career Expo.

Before starting your journey, complete the required pre-program survey by clicking the link or using the QR code.

TAKE THE SURVEY



JA Inspire Workbook



# **Session One: Career Interests and Your Path**

You are a unique blend of values, skills, and interests.

Developing a Career Plan

To plan your best career, it's important to understand yourself. Your personal values, skills, and interests should guide your career planning.

The first step is to consider what is important to you. Then think about what you're good at and what you enjoy doing.

What's important to you? What makes you proud and happy? Who inspires you and why? These personal **values** guide your actions and help define you.

Values can include honesty, kindness, courage, and loyalty, as well as social connection, artistic expression, and personal achievement. Maybe you see injustice and want to work to change it. Maybe you value independence and want to run your own business. Or, you value contributing to a group's success and want to be part of a work team. Values are the starting point in defining yourself.

What are you good at? What do you enjoy doing? Everyone has unique abilities as well as weaknesses. No one is great at everything. Knowing your unique combination of strengths and interests can help guide your choices in education, training, extracurricular activities, and employment.

## Watch the video **Developing a Career Plan** to learn more.

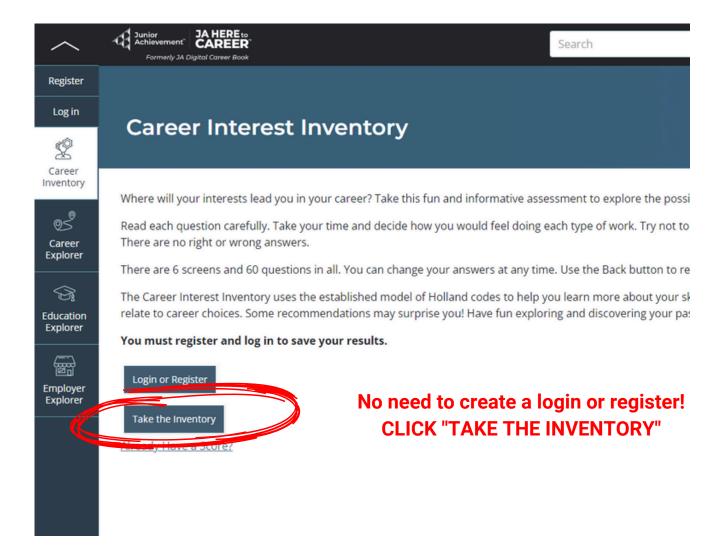




- Open your Career Interests and Your Path worksheet and answer the questions for this section.
- Answer the questions for the Developing a Career Plan section.
- Return to this worksheet after completing the <u>Career Interest</u> <u>Inventory</u> to record your results.

Take the Career Interest Inventory to explore your career interests. **Just select Take the Inventory.** 

Remember: Record your scores on page 2 of the worksheet before closing the results page.





# Session Two: Career Planning and Your Path

Figuring out what you love to do is the first step toward a fulfilling career. The better you know yourself and the more you plan, the more likely you will be to take the right steps toward a fulfilling career that matches your values, skills, and interests.

## Watch the video Why is Career Planning Important?



### **Career Clusters**

A career cluster is a group of careers that share common features. If you like one job or career in a cluster, you might find others in that cluster that interest you.

Career cluster icons are used throughout JA Inspire Virtual. Refer to the following chart as necessary.



Agriculture, Food, & Natural Resources



Architecture & Construction



Arts, A/V Technology, & Communications



Business, Management, & Administration



**Education & Training** 



**Finance** 



Government & Public Administration



Health Science



Hospitality & Tourism



**Human Services** 



Information Technology



Law, Public Safety, & Security



Manufacturing



Marketing, Sales, & Service



Science, Technology, Engineering, & Mathematics



Transportation, Distribution, & Logistics

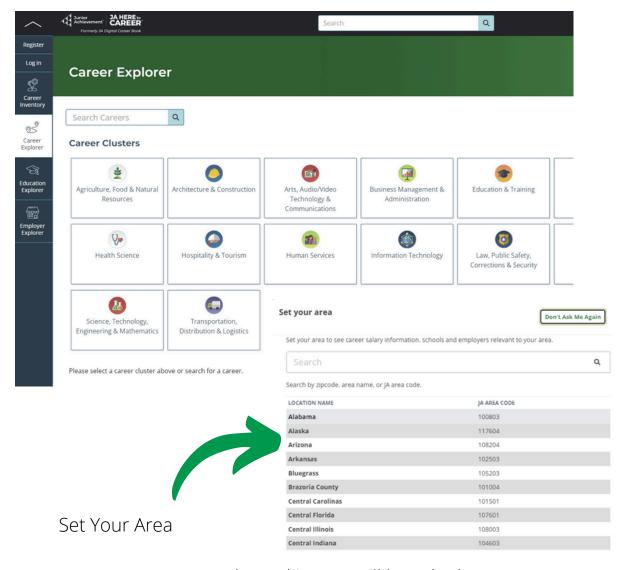
## \*\* Three additional Career Clusters supported by P2P:

- 1. Aerospace
- 2. Marine Science
- 3. Energy

## **Explore Career Clusters**

Explore the career clusters using <u>Career Explorer</u> on JA Here to Career™.

- Navigate to Career Explorer in the JA Here to Career™.
- On the Career Explorer page, select a cluster's icon to see careers that fall into it.
- This page also shows you the jobs' income range and the general level of education and experience needed. Select specific jobs to learn more about them.

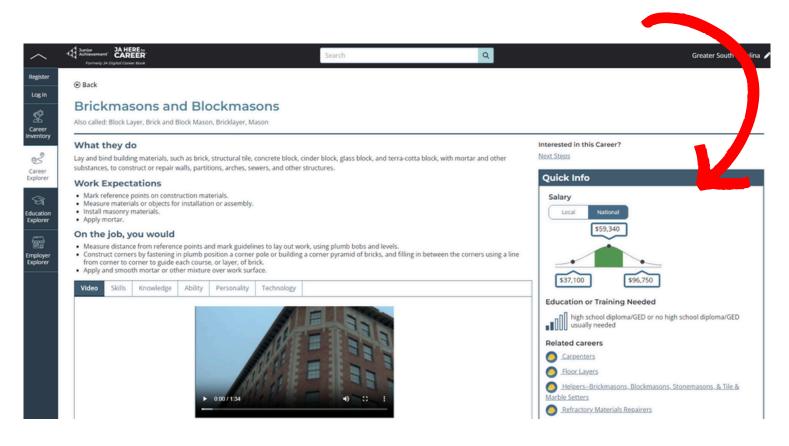


Because you are not logged in, you will be asked to **Set Your Area**. Please enter the JA Area Code **101301**.

## **Discover Jobs**

- 1. Select a career to learn more information.
- 2. The box shows the outlook for that job, education needed, and related careers. The tabs (Video, Skills, Knowledge, Ability, Personality, Technology) provide more detail. Look at different jobs to learn about the skills and training needed. Explore as many jobs and career clusters as you want!

Note: In the Quick Info section, be sure you are clicked on National



#### **TAKE NOTE!**

Businesses have jobs in multiple clusters. For example, banks are in the Finance career cluster but may also have jobs in Communications, Marketing, Information Technology, and others. Don't disqualify a business because you don't think it falls within your preferred cluster. Keep your eyes open for ways to combine your multiple interests and skills into a single job!

## **Open your Career Planning and Your Path worksheet.**

- 1. Answer the questions about the **Why Is Career Planning Important?** video.
- 2. Explore Career Clusters and complete that section of the worksheet.



### Session Two: Career Planning and Your Path

Session Two. Career Flamming and Tour Facil
Save this document as a PDF to your device. Your teacher will provide instructions for turning in the assignment, if needed.
Answer the questions about the video Why Is Career Planning Important?
What is career planning?
What is the key to satisfaction and success when choosing a career?
Why is it important to start career planning now?
Career Clusters
List your top three career clusters of interest from Session One.
1.
2.
3.
Use the <u>JA Career Explorer</u> to identify jobs in these clusters that look interesting to you.

Junior Achievement ©2022 Junior Achievement USA

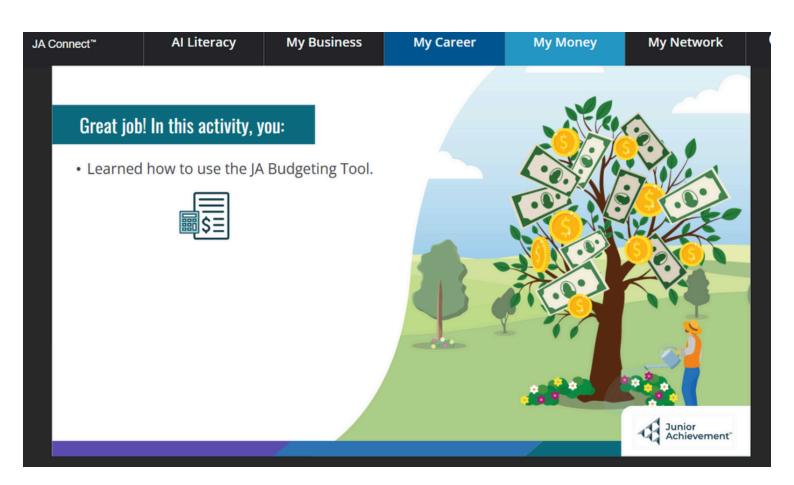


# **Session Three: Budgeting Essentials**

Budgeting is an importance skill to learn. Keeping track of and managing your finances will position you for financial success. In this lesson you will explore budgeting concepts and create a budget.

Follow the directions below to complete this session:

Click on this link: <a href="https://connect.ja.org/financial-literacy/manage-your-money/ja-budgeting-tool">https://connect.ja.org/financial-literacy/manage-your-money/ja-budgeting-tool</a>



- Watch the videos in the lesson
- Click on the budget worksheet icon on the last slide:



Because you are not logged in, you will be asked to **Set Your Area**. Please enter the JA Area Code **101301**.

Search		Q
Search by zipcode, area name, or JA area coo	de.	
LOCATION NAME	JA AREA CODE	
Alabama	100803	
Alaska	117604	
Arizona	108204	
Arkansas	102503	
Bluegrass	105203	
Brazoria County	101004	
Central Carolinas	101501	
Central Florida	107601	
Central Illinois	108003	

The JA Budgeting Sheet that opens is fillable and will do all necessary calculations.

In this session, you will prepare a realistic budget. This budget should take into consideration your short and long term goals, needs versus wants, savings goals and expenses. Budgeting is an important skill that takes time to learn, so plan to make adjustments to your budget over time.



# **Session Four: Preparing for P2P**

It's time to get ready for the in-person JA Inspire event where you'll find careers in action. Preparation is key to a productive event.

At the event, you'll have a chance to:

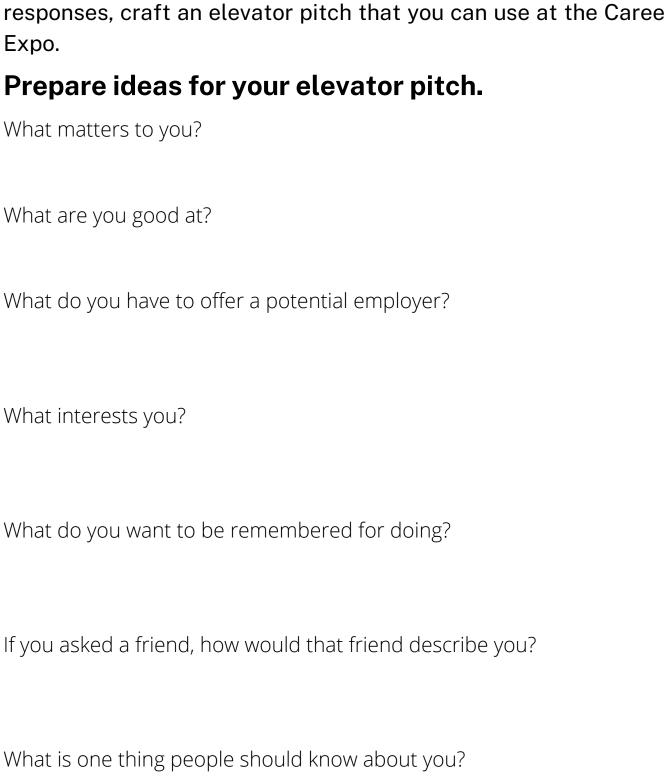
- Learn about a variety of local career opportunities.
- Interact with business representatives.
- Participate in hands-on activities from businesses in our region
- See work equipment.

In this session, you will prepare to make a good impression on volunteers from local businesses. You may one day be hired at one of these businesses! After attending the event, you'll have a chance to reflect on the experience and identify next steps in your career-planning journey.

Prepare to be inspired!

# **Elevator Pitch Guide**

It's important to think about what you want to say before delivering your elevator pitch. Answer the following questions to help prepare some ideas for your pitch. Then, using your responses, craft an elevator pitch that you can use at the Career Expo.



## Compile the basic information for your pitch.



- The dream job you would like to have:
- Skills or interests that you have that could contribute to that job:
- Something about yourself that would make a positive and memorable impression:
- 2. Using the information above, write your pitch.

3. Be sure to practice your pitch before the Career Expo to put your best foot forward.

# JA INSPIRE QUESTION GUIDE

You need to be prepared to ask the exhibitors good questions and have meaningful conversations at the Career Expo. Think about what you would like to know, and then try to write questions that aren't what everyone else might ask. People in business appreciate questions that are unique and thoughtful.

### **About the Business**

Example: What type of person is successful in your business?

Example: How many hours do you work each week?

Example: What types of opportunities for raises and promotions are at your

business?

Example: How do most people work, alone or in teams?

Example: What type of on-the-job training does your business offer?

### About the Job

Example: What types of education or skills are required for your job?

Example: What can I do today to begin preparing for a job like yours?

Example: How do you use time-management skills in your job?

## **About the Business Representative**

Example: Why did you choose this career? How did you get started?

Example: What is the coolest thing you have ever done at work?

Example: What do you like most about your job?

Example: What daily tasks do you perform at your job?

Example: Where do you generally do your work, in an office, remotely, or

somewhere else?

Example: How much travel does your job require, if at all?

Student Name:	
Sample Questi	ions
<ul><li>What do you do at your job?</li><li>Why did you choose this career?</li><li>How did you get started?</li><li>What kind of education did you need for your job?</li></ul>	<ul> <li>What is a typical day like in your job?</li> <li>What skills are needed for your job?</li> <li>How many hours do you work each week?</li> <li>What's the coolest thing you do for work?</li> </ul>
#1 Company	
Responses to questions asked: 1 2	
#2 Company  Responses to questions asked:  1  2	
#3 Company	

# 2026 P2P Participating Businesses by Career Cluster

#### **AEROSPACE**

- · Boeing South Carolina
- Celebrate Freedom Foundation
- Pittsburgh Institute of Aeronautics

#### AGRICULTURE, FOOD AND NATURAL RESOURCES

- Belle W. Baruch Foundation (Hobcaw Barony)
- Brookgreen Gardens
- Clemson Cooperative Extension
- Clemson University Belle W. Baruch Institute of Coastal Ecology & Forest Science
- Enviva Biomass
- Horry Georgetown Technical College
- Kidogo Farms
- South Carolina Governor's School of Agriculture
- · South Carolina State Park Service
- South Carolina State University 1890 Research and Extension
- Winyah Rivers Alliance

#### **ARCHITECTURE & CONSTRUCTION**

- At Your Service Plumbing + Heating + Air
- Horry Georgetown Technical College
- Manning Masonry, Inc.
- Thompson Construction Group
- United Roofing

#### **ARTS, AV & COMMUNICATIONS**

- Brookgreen Gardens
- Coastal Carolina University Edwards College of Humanities and Fine Arts
- Franklin G. Burroughs Simeon B. Chapin Art Museum
- Horry County Museum
- Long Bay Symphony
- Myrtle Beach Art Museum Lineta Pritchard Pottery Studio
- South Carolina Arts Commission
- South Carolina Educational Television (SCETV) and SC Public Radio

#### **BUSINESS MANAGEMENT & ADMINISTRATION**

- Coastal Carolina Association of Realtors
- Coastal Carolina University Wall College of Business

#### **EDUCATION & TRAINING**

- Chapin Memorial Library
- Coastal Carolina University Spadoni College of Education and Social Services
- Coastal Carolina Admissions
- Dillon County Library System
- Florence County Library
- Florence-Darlington Technical College
- · Georgetown County Library
- Georgetown County School District
- Ground Zero
- Horry County Memorial Library
- · Horry Georgetown Technical College
- Marian Wright Edelman Public Library (Marlboro County)
- Williamsburg Technical College

#### **NERGY**

- Carolina Energy Conservation
- Horry Georgetown Technical College
- Santee Cooper

#### **ENGINEERING**

- Coastal Carolina University
- Earthworks Group
- Horry Georgetown Technical College
- Horry Telephone Cooperative
- Simpson Strong-Tie
- Terracon
- University of South Carolina Molinaroli
   College of Engineering and Computing



# 2026 P2P Participating Businesses by Career Cluster

#### **FINANCE**

- Anderson Brothers Bank
- Jamesha Gore-Coggin State Farm Insurance
- Pinnacle Financial Partners
- United Bank

#### **GOVERNMENT & PUBLIC ADMINISTRATION**

- City of Myrtle Beach Public Works
- Georgetown County Department of Public Services Stormwater & Mosquito Control
- Georgetown County Environmental Services
- Georgetown County Facility Services
- Georgetown County Public Services
- · Georgetown County Public Works
- Georgetown County Water and Sewer District
- Grand Strand Water & Sewer Authority
- Horry County Public Works

#### **HEALTH SCIENCE**

- CareSouth Carolina
- Coastal Carolina University
- Galen College of Nursing
- · Grand Strand Medical Center
- Horry Georgetown Technical College
- McLeod Health
- Pee Dee AHEC
- Tidelands Health
- Coastal Carolina University
- Williamsburg Technical College
- Y.M.C.A of Coastal Carolina

#### **HOSPITALITY & TOURISM**

- Academy for Technology & Academics -Culinary Arts
- CWB Events & Design
- Elliott Beach Rentals
- Horry Georgetown Technical College
- Ripley's Aquarium of Myrtle Beach
- SC Dept. of Parks, Recreation and Tourism
- SC Restaurant and Lodging Foundation (MBHA)
- Sky Zone

#### **HUMAN SERVICES**

- Access Favor
- Black River Counseling
- Children's Recovery Center
- Engaging Minds
- Family Justice Center of Georgetown and Horry Counties
- Habitat for Humanity for Georgetown Counties
- Mayer-Ethridge Funeral Home
- · PFLAG of Pawleys Island
- Rape Crisis Center of Horry & Georgetown Counties
- Waccamaw Economic Opportunity Council, Inc.

#### INFORMATION TECHNOLOGY

- · City of Myrtle Beach
- Coastal Carolina University
- Horry-Georgetown Technical College
- HTC (Horry Telephone Cooperative)



# 2026 P2P Participating Businesses by Career Cluster

## LAW, PUBLIC SAFETY, CORRECTIONS & SECURITY

- Axelrod & Associates
- Georgetown City Fire Department
- Georgetown County Fire and E.M.S
- · Georgetown County Sheriff's Office
- Horry County Fire Rescue
- Horry County Sheriff's Office J. Reuben Long Detention Center
- Midway Fire Rescue
- Myrtle Beach Fire Department
- United States Coast Guard Academy

#### **MANUFACTURING**

- AGRU America, Inc.
- bFive40
- BMW Manufacturing Co., LLC
- · Canfor Southern Pine
- Horry Georgetown Technical College -Automotive Technology
- Horry Georgetown Technical College -Advanced Manufacturing
- Horry Georgetown Technical College Boat Building
- Horry Georgetown Technical College-Outboard Marine Technology Palmetto Synthetics
- Palmetto Synthetics
- South Carolina Future Makers/SC Manufacturers and Commerce
- · Thermo Fisher

#### MARINE SCIENCE

- Coastal Carolina University Gupta
   College of Science
- North Inlet- Winyah Bay National Estuarine Research Reserve
- SC Department of Natural Resources

#### **MARKETING**

- Big Air Trampoline Park
- Brandon Agency
- Visit Myrtle Beach/Myrtle Beach Chamber of Commer

## TRANSPORTATION, DISTRIBUTION & LOGISTICS

- Coast RTA
- Coastal Chevrolet Cadillac Nisson
- Transdev the Mobility Company
- Walmart



# JA INSPIRE DOS AND DON'TS

#### DO

- 1. Get a good night's sleep.
- 2. Dress appropriately to make a good first impression.
- 3. Check your appearance in a mirror.
- 4. Mute cell phones and other digital devices.
- 5. Offer a professional greeting.
- 6. Smile and have a positive attitude.
- 7. Make eye contact.
- 8. Stand tall. Sit straight.
- 9. Be able to show that you know about the business.
- 10. Get to the point. Express your thoughts clearly and simply.
- 11. Make sure you answer the question you were asked. Stay on topic.
- 12. Bring a portfolio with work samples if you have some to share.
- 13. Follow up with a thank-you note or email.

Use these tips now and in future interactions with businesses!

#### **DON'T**

- 1. Be late.
- 2. Use a cell phone or other digital device during the event.
- 3. Chew gum.
- 4. Be sarcastic or disrespectful.
- 5. Ask personal questions, such as how much money someone makes.
- 6. Mumble.
- 7. Slouch.
- 8. Act distracted.
- 9. Criticize your teachers, fellow students, or former employers.



# Session Five: Career Expo Personal Reflection

It takes time to process new information and reassess plans.

The Pathways2Posibilities Career Expo helped you begin a thoughtful process to assist in planning your education and future career. Now it's time to think about everything you learned and how you can use that knowledge in the future.

Play the video Reflection and Next Steps.



#### Session Seven: JA Inspire Personal Reflection

Save this document as a PDF to your device. Your teacher will provide instructions for turning in the assignment, if needed.

JA Inspire Virtual was just the beginning of a thoughtful process that will help you plan your education and career path. Now it's time to think about everything you learned and how you can use that knowledge in the future.

Complete all three parts of this worksheet. In Part 1: Event Summary, you will note what you learned about career clusters that are of interest to you. In Part 2: My Plan, you will identify next steps in your career planning journey before reflecting on what you've learned in JA inspire Virtual in Part 3: What I Learned.

#### **PART 1: Event Summary**

- 1. In the Career Cluster column, list the top three career clusters that you explored.
- 2. For each career cluster, complete the next three columns.





- Open your JA Inspire Personal Reflection worksheet.
- Complete the charts and write a paragraph about your next steps.

We hope you've learned about career opportunities that might be right for you and enjoyed exploring businesses in your local community. The goal was to inspire you to focus on your future career as you head towards high school and beyond.

Junior Achievement wishes you great personal success in finding a career that matches your values, skills, and interests.

